

NSHS ESC MEETING MINUTES for 8 February 2001

MISSION STATEMENT

We provide education, training, information, and program management in health care delivery to enable uniformed services personnel to meet their mission in war and peace.

MEETING OBJECTIVES:

1. EEO Survey Brief
2. Civilian Award brief
3. Directorate process update
4. Corrective and Preventive Action Administrator selection

LEADER: CAPT Wynkoop

**FACILITATOR: CDR Whalen, CDR Baker,
LCDR Kennedy, LT Leonard, MR
Kirkbride**

TIME:

FROM: 09:00 TO: 1100

MEMBERS PRESENT

- CAPT Wynkoop
- CAPT Younger
- CDR Luke
- CDR Hearin
- LT Miller
- HMCM Castillo
- CAPT Miller
- CAPT Welbourn
- CDR Bryson
- MR Dumbeck
- MR Behnke
- HM2 Pitt
- LT Leonard (Adhoc)
- CDR Whalen (Adhoc)
- LCDR Kennedy (Adhoc)
- Mr. Kirkbride (Adhoc)

MEMBERS NOT PRESENT

- CDR Baker (Adhoc)

AGENDA ITEM (Attached)	COMMENTS / CONCLUSIONS ACTIONS (IF ANY)	PERSON(S) RESPONSIBLE	BY WHEN
Feedback and review of agenda	The CO opened the meeting with a review of the agenda and ESC minutes of 1 February 2001	CAPT Wynkoop	
NSHS Sailor of the Year HM2 Pitt	The CO introduced HM2 Pitt to the ESC members and expressed thanks to HM1 Silva for her contributions while being a member of the ESC.	CAPT Wynkoop	
EEO Survey Briefing	The EEO Officer briefed the EEO Survey to the ESC members. See enclosure (1)	LT Lee	
Civilian Awards Briefing	The head of the Civilian Council briefed the ESC members on the new instruction for Civilian Awards. The ESC decided to appoint a hybrid Awards Board instead of having an Awards Board for Civilians and one for Military. See enclosure (2)	Mr. Behnke	
Directorate Process Update	Each Director briefed their progress with the Directorate Processes. This will be a continuous update at each ESC meeting. See enclosure (3)	Directors	
CAA Appointee	The ESC members voted HM2 Gold as the ISO 9001-2000 Corrective Action Administrator (CAA).	CDR Whalen	
Set agenda for next meeting	Next scheduled ESC meeting is 15 February 2001	ESC members	